

**EUREKA SPRINGS PUBLIC SCHOOLS  
 ADMINISTRATION BUILDING  
 147 GREENWOOD HOLLOW ROAD  
 EUREKA SPRINGS, AR 72632  
 PHONE: (479) 253-5999**

**APPLICATION FOR NON-CERTIFIED EMPLOYMENT  
 (PRE-EMPLOYMENT QUESTIONNAIRE) (AN EQUAL OPPORTUNITY EMPLOYER)**

<b>PERSONAL INFORMATION</b>				<b>DATE</b>
<b>NAME</b>				<b>SOCIAL SECURITY NUMBER</b>
LAST	FIRST	MIDDLE		
EMAIL:				
<b>PRESENT ADDRESS</b>				
STREET		CITY	STATE	ZIP
<b>PERMANENT ADDRESS</b>				
STREET		CITY	STATE	ZIP
<b>PHONE #</b>	<b>ARE YOU 18 YEARS OR OLDER?</b>		<b>YES</b>	<b>NO</b>

**ARE YOU PREVENTED FROM LAWFULLY BECOMING EMPLOYED IN THIS COUNTRY BECAUSE OF VISA OR IMMIGRATION STATUS?**      **YES**      **NO**

**EMPLOYMENT DESIRED**

<b>POSITION</b>	<b>DATE YOU CAN START</b>	<b>SALARY DESIRED</b>
<b>ARE YOU EMPLOYED NOW?</b>	<b>IF SO, MAY WE INQUIRE OF YOUR PRESENT EMPLOYER?</b>	<b>YES</b> <b>NO</b>
<b>EVER APPLIED TO THIS SCHOOL DISTRICT BEFORE?</b>	<b>YES</b> <b>NO</b>	<b>WHEN?</b>

**REFERRED BY:**

EDUCATION	NAME & LOCATION OF SCHOOL	*#OF YEARS ATTENDED	*DID YOU GRADUATE?	SUBJECTS STUDIED
GRAMMAR SCHOOL				
HIGH SCHOOL				
COLLEGE				
TRADE, BUSINESS, GRADUATE OR CORRESPONDENCE SCHOOL				

**GENERAL**  
**SUBJECTS OF SPECIAL STUDY OR RESEARCH WORK**

**SPECIAL SKILLS**

**ACTIVITIES: (CIVIC, ATHLETIC, ETC.)**

EXCLUDE ORGANIZATIONS, THE NAME OF WHICH INDICATES THE RACE, CREED, SEX, AGE, MARITAL STATUS, COLOR OR NATION OF ORIGIN OF IT'S MEMBERS)  
**U.S. MILITARY**      **PRESENT MEMBERSHIP IN**  
**OR NAVAL SERVICE**      **RANK**      **NATIONAL GUARD OR RESERVES**

(Continued on other side)

\*This form has been revised to comply with the provisions of the Americans with Disabilities Act and the final regulations and interpretive guidance promulgated by the EEOC on July 26, 1991. The Eureka Springs School District is an equal opportunity educational and employment institution. The law protects the rights of an equal employment opportunity regardless of race, religious creed, national origin, physical handicap, sex or age.

**FORMER EMPLOYERS (LIST BELOW LAST THREE EMPLOYERS, STARTING WITH THE MOST RECENT)**

DATE-FROM MONTH & YEAR TO MONTH & YEAR	EMPLOYER NAME, ADDRESS & PHONE	SALARY	POSITION	REASON FOR LEAVING

**WHICH OF THESE JOBS DID YOU LIKE BEST?**

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**WHAT DID YOU LIKE MOST ABOUT THIS JOB?**

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**REFERENCES: GIVE THE NAMES OF THREE PERSONS NOT RELATED TO YOU WHOM YOU HAVE KNOWN AT LEAST ONE YEAR**

	NAME	ADDRESS & PHONE	BUSINESS	YEARS ACQUAINTED
1				
2				
3				

Have you ever been convicted of a felony? Yes \_\_\_ No \_\_\_

Have you ever been discharged or asked to resign from any position? Yes \_\_\_ No \_\_\_

I grant permission to Eureka Springs Schools to investigate my references and release said school and my former employers who supply written and/or oral references from any and all liability resulting from such investigation.

"I CERTIFY THAT ALL THE INFORMATION SUBMITTED BY ME ON THIS APPLICATION IS TRUE AND COMPLETE, AND I UNDERSTAND THAT IF ANY FALSE INFORMATION, OMISSIONS OR MISREPRESENTATIONS ARE DISCOVERED, MY APPLICATION MAY BE REJECTED AND IF I AM EMPLOYED MY EMPLOYMENT MAY BE TERMINATED AT ANY TIME."

IN CONSIDERATION OF MY EMPLOYMENT, I AGREE TO CONFORM TO THE COMPANY'S RULES AND REGULATIONS, AND I AGREE THAT MY EMPLOYMENT AND COMPENSATION CAN BE TERMINATED, WITH OR WITHOUT CAUSE, AND WITH OR WITHOUT NOTICE, AT ANY TIME, AT EITHER MY OR THE COMPANY'S OPTION. I ALSO UNDERSTAND AND AGREE THAT THE TERMS AND CONDITIONS OF MY EMPLOYMENT MAY BE CHANGED, WITH OR WITHOUT CAUSE, AND WITH OR WITHOUT NOTICE, AT ANY TIME BY THE COMPANY. I UNDERSTAND THAT NO COMPANY REPRESENTATIVE, OTHER THAN IT'S PRESIDENT, AND THEN ONLY WHEN IN WRITING AND SIGNED BY THE PRESIDENT, HAS ANY AUTHORITY TO ENTER INTO ANY AGREEMENT FOR EMPLOYMENT FOR ANY SPECIFIC PERIOD OF TIME, OR TO MAKE ANY AGREEMENT CONTRARY TO THE FOREGOING."

DATE \_\_\_\_\_ SIGNATURE \_\_\_\_\_

**DO NOT WRITE BELOW THIS LINE**

**INTERVIEWED BY** \_\_\_\_\_ **DATE** \_\_\_\_\_

**REMARKS:**

NEATNESS			ABILITY	
HIRED:	YES	NO	POSITION	DEPARTMENT
SALARY/WAGE			DATE REPORTING TO WORK	

**APPROVED:** 1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_  
 SUPERINTENDENT PRINCIPAL SUPERVISOR

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